

Preparing a Lecture (Activity)

My topic:

Audience:

Learning Goal(s):

Outline Draft:

Active Learning Exercise(s):

Preparing a Lecture (Notes)

1. Determine your topic & audience
2. Write your learning goals
3. Draft an outline (have a beginning, middle, and end)
4. Decide which (active) learning strategies to use
5. Locate or create the necessary multimedia materials
6. Polish your outline
7. Create a checklist
8. Practice!